

MINUTES OF THE MEETING OF DUTTON PARISH COUNCIL
Held at Dutton Hall on Monday 18th May 2026

Present: Councillors E Parker, A Dugdale, J Hargreaves, P McGovern, J Myers and A H Penny,
Clerk Mrs C Penny.

2605.1. Election of Chairman. Cllr Elizabeth Parker
Proposed A H Penny **seconded.** J Myers
All in favour: Cllr Elizabeth Parker elected

and Vice - Chairman. Cllr Jim Hargreaves
Proposed A H Penny **seconded.** P. McGovern
All in favour: Cllr Jim Hargreaves elected

Councillor E. Parker then took the chair.

2605.2. Apologies for Absence. None all councillors present

2605.3. The minutes of the Council meeting held on 20th April 2026 were confirmed by the meeting and signed by Madam Chairman

2605.4. To consider Matters Arising from Minutes No matters arising

2605.5. Planning Applications:

Planning Application No: 3/2026/0360

Grid Ref: 366084 436109

Proposal: Listed Building Consent for proposed repairs to chimney. No objections and application to be commended.

2605.6. Finance :

i.Accounts for year end 31st March 2026

- a) **Certificate of Exemption.** Completed and signed
- b) **Annual internal Audit Report** presented to the Council
- c) **Section 1 of Annual return – Annual Governance statement.** Completed and signed
- d) **Section 2 of Annual return – Annual Accounting statement 2025/26.** Presented to the Council, approved and signed

ii. LALC invoice for annual subscription. £49.62. Cheque issued

2605.7 Reports from outside Committees. No new reports
and Election of representatives for 2025/2026. The following councillors were willing to be the nominated representative of Dutton Parish Council on the following:

Parish Council Liaison. Cllr Jim Hargreaves

Knowle Green. Cllr Elizabeth Parker

LALC Cllr Paul McGovern

2605.8. Correspondence

- a) **LCC.** Input into newsletter If you're involved in an innovative or impactful scheme, please send us: A brief outline of the project One or two photographs A contact name and details,
- b) **LALC.** Area AGM 27th May 2026
- c) **LCC.** Future of Police Governance - shared with councillors by email

2605.9. Other matters brought to the Council Meeting

- a) The clerk is finding that she does not have time to fulfil the role. There is a lot involved getting the finances correct and the website kept up to date. After 23 years in the role on a temporary basis would like to step down in time to allow someone else to do next year's financial matters.

2605.10. Date of next meeting was arranged for Monday 29th June at 7.00pm at Dutton Hall, Gallows Lane PR3 3XX

